



Kyoto Sangyo University Exchange Student Enrolment Application

Your recent
photograph
here. 4x3cm
(Within 6 months)
写真貼付
(6ヶ月以内)
**Applications without
photos not accepted
NO STAPLES**

Student Information (個人情報)

Note: Incomplete applications will not be accepted. Please check that all required documents are included using the Application check list provided.

Last Name (姓)		First Name (名)		Middle Name (ミドルネーム)
フリガナ		漢字名		
Date of Birth (生年月日) YYYY/MM/DD	Gender (性別) Female (女) Male (男) Other (他)		Marital Status (配偶者の有無): <input type="checkbox"/> Single (未婚) <input type="checkbox"/> Married (既婚)	
E-mail Address (電子メールアドレス)			Nationality (国籍)	
Postal Address (郵送先住所)			Telephone number (電話番号)	
All correspondence regarding your application will be by e-mail			Fax No (ファックス番号)	
Home University (在籍大学)			Current Status (現在の学年) <input type="checkbox"/> 1st year (1年) <input type="checkbox"/> 2nd year (2年) <input type="checkbox"/> 3rd year (3年) <input type="checkbox"/> 4th year (4年) <input type="checkbox"/> Graduate School (大学院)	
Faculty (学部)		Major (専攻)		
Semester of intended admission (希望入学学期) <input type="checkbox"/> Spring (春学期) / <input type="checkbox"/> Fall (秋学期) (year) _____ 年		Intended length of enrolment (希望滞在期間) <input type="checkbox"/> One semester 1学期 <input type="checkbox"/> One year 1学年		
Intended Faculty at KSU (希望学部) <input type="checkbox"/> Economics 経済 <input type="checkbox"/> Business Administration 経営 <input type="checkbox"/> Law 法 <input type="checkbox"/> Foreign Languages 外国語 <input type="checkbox"/> Cultural Studies 文化 <input type="checkbox"/> Science 理 <input type="checkbox"/> Engineering 工 <input type="checkbox"/> Computer Science & Engineering コンピューター理工 <input type="checkbox"/> Life Science 総合生命		Graduate School Division 大学院 <input type="checkbox"/> Economics 経済学研究科 <input type="checkbox"/> Management マネジメント研究科 <input type="checkbox"/> Law 法学研究科 <input type="checkbox"/> Foreign Language 外国語研究科 <input type="checkbox"/> Science 理学研究科 <input type="checkbox"/> Engineering 工学研究科 <input type="checkbox"/> Frontier Informatics 先端情報学研究科		
Have you ever been to Japan? (日本に来たことはありますか?) <input type="checkbox"/> YES / <input type="checkbox"/> NO (「はい」場合はいつ、どのぐらい?) If yes, when and for how long? _____				
Purpose of your visit (来日の目的)				
Do you intend to use the university sports training facilities? (大学のスポーツジムを利用したいですか?) <input type="checkbox"/> YES / <input type="checkbox"/> NO				

Name of contact at home university (在籍大学送出し担当)	E-mail Address (電子メールアドレス)
Postal Address (郵送先住所)	Telephone number (電話番号)
	Fax No (ファックス番号)

申請期間 (春学期入学 10月1日-31日、秋学期入学 4月1日-30日)
Application Periods: Spring enrolment – October 1 – 31, Fall enrolment – April 1 – 30
Applications not accepted outside these dates.

Application Check List

- Check that all items on the below list are included with your application before submitting this check list along with your application to your home University and KSU.

以下のチェックリストに書いているものが全部揃ったら、在籍大学に提出してください。

- **Incomplete applications not accepted. 未完成な申請書は一切受け付けません。**

Check ✓

- ___ 1. Application for admission (PDF) 申請書
- ___ 2. Statement of Purpose for study at KSU
- ___ 3. Student Language Proficiency Japanese Computerized Adaptive Test (J-CAT) results.
J-CAT 試験の結果 (Test results may be submitted by e-mail in PDF format.)
- ___ 4. Cover letter from the student's home university stating that the student has been selected and nominated as an exchange student.
交換留学生として選考されたことが明記された自分の大学からのカバーレター
- ___ 5. Two (2) Letters of recommendation from faculty or staff of the student's home university 推薦状 2 枚
- ___ 6. Transcript from current university in Japanese or English 成績証明書 (日本語または英語)
Transcripts or an accompanying document should show the student's GPA.
Transcripts in other languages must be accompanied by a Japanese or English translation.
- ___ 7. Four (4) passport size photographs (size: 400mm x 300mm) 写真 4 枚 (パスポートサイズ)
- ___ 8. Passport photocopy (pages showing photo and passport details) パスポートの写し
- ___ 9. Application form for Certificate Of Eligibility For Student Status(PDF) 滞在資格認定証明書交付申請書
- ___ 10. Designated Certificate of Health (PDF) 京都産業大学健康診断証明書(日本到着予定日までの 6 ヶ月以内のもの) (To be completed within 6 months prior to the applicant's planned arrival in Japan.)
- ___ 11. JASSO Scholarship Application Form (PDF)
JASSO 留学生交流支援制度(短期受入れ)候補者在籍証明書
(Only for students with a GPA of at least 3.0 and coming for 2 semesters only 2 学期間留学生のみ)
- ___ 12. Bank Statement demonstrating the applicant has sufficient funds for their proposed time in Japan.
日本に滞在する期間中十分予算があると証明できる残高証明書
(It is advised that students prepare an average of 80,000yen per month) (月約 8 万円は必要)
- ___ 13. Accommodation Application Form 宿泊申込
- ___ 14. Application Check List 申請書類確認票

Please forward any questions regarding your application to the Center for International Programs. Remember that we are here first and foremost to help students, which begins with your application.

<Statement of Agreement (同意書) >

"I certify that the information in this form is correct to the best of my knowledge. I understand that any questions answered incorrectly could result in cancellation of my application, or termination of my status as an exchange student."

I have confirmed that all documents required for my application have been prepared for my application.

「ここに書いた内容について間違いがないことを証明致します。不正に回答した場合には申込みが取り下げられること、または交換留学生としての身分が取り消されることを了承します。」

Signature _____ Date: _____ year _____ month _____ day

Send Applications to: **Kyoto Sangyo University**
Center for International Programs
Motoyama, Kamigamo, Kita-ku, Kyoto, Japan 603-8555
TEL:+81 75 705-1455 FAX:+81 75 705-1456

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